



The CCIPL management overseeing the DOE's validation, verification, and certification functions as mentioned below are competent and will ensure this competency is maintained throughout the accreditation period.

CCIPL management are competent to:

- a) Analyse and determine the human resource requirements;
- b) Evaluate and demonstrate competence of personnel, qualify them, and select members of technical review teams;
- c) Approve contract reviews;
- d) Maintain the competence of its validation and/or verification/certification personnel;
- e) Supervise the implementation of validation and/or verification/certification procedures;
- f) Make a final decision on validation and/or verification/certification opinions and reports;
- g) Manage all activities related to the safeguarding of the impartiality of AE/DOE functions;
- h) Establish, implement, and maintain a quality management system.;

CCIPL TOP management having overall authority and responsibility for the following functions:

- a) Formulation and development of policy matters relating to the operations of Carbon Check
- b) Documentation of policies and procedures and their implementation
- c) Supervision and monitoring of implementation of policies and procedures
- d) Supervision of finances, administrative matters and dealing with contractual matters and arrangements
- e) Final decisions on validation and/or verification/certification activities/opinions and reports
- f) Decisions relating to disputes and complaints
- g) Establishment of quality management system in line with policies formulated
- h) Determine the human resource requirements, providing adequate and competent human resources for validation and/or verification/certification functions.

The top management of Carbon Check must demonstrate its commitment to the development and implementation of a quality management system in accordance with the CDM/A6.4 accreditation and validation/verification requirements.

The top management of Carbon Check must put into place measures to ensure that the policies are understood, implemented and maintained at all levels of the organization.

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Corporate off: Unit No. 1701, Logix City Centre Office Tower, Plot No. BW-58, Sector-32 Noida, Uttar Pradesh

Tel: +91 120 4373114 | **URL:** www.carboncheck.co.in | **e-mail:** info@carboncheck.co.in

CCIPL TOP DOE Management Details

1. Sanjay Kumar Agarwalla (Technical Director)

Sanjay Kumar Agarwalla is the Technical Director of Carbon Check (India) Pvt. Ltd. He has over 25 years of experience of working as Chemical Engineer in various functions and around 13 years of working in Carbon Market in different capacities. During these years he has worked as consultant for development of CDM Projects as well as a validator/verifier of similar projects and also as freelancer in auditing of CDM, VCS and GS4GG. He has a degree in Chemical Engineering (graduation) from Jadavpur University and a certified Energy Auditor cum Energy Manager from Bureau of Energy Efficiency. At present he is involved in validation and verification of GHG projects.

He is a qualified lead assessor and internal technical reviewer for offset projects under CDM, VCS, SD VISta, GCC, Gold Standard (GS) and Social Carbon. He has been actively involved in the validation, verification, and internal technical review of more than 200 offset projects in CDM/VCS/GS/GCC. He is also a qualified Lead Auditor for ISO 14064-1,2,3 and successfully completed a training in ISO 17029:2019 and ISO 9001: 2015 (Quality Management System). He is an expert on renewable energy projects, biomass based projects, cement plant project, metro rail project, energy efficiency, supercritical power plant, natural gas based cogeneration / trigeneration, solar photovoltaic, oil and gas industry, etc.. He has also worked extensively on different projects in different sectoral scopes.

Employer	Date	Responsibilities
Carbon Check (India) Pvt. Ltd. Technical Director	Dec 2023 – Present	Responsible for directing and controlling an organization at the highest level and has responsibility for the following: <ul style="list-style-type: none"> • Formulation and development of policy matters relating to the • Supervision of finances, monitoring of income and expenditure, • contractual matters and arrangements; • Supervises all activities related to the safeguarding of the impartiality of • Final decisions on validation and/or verification/certification activities /opinions and reports;
Carbon Check (India) Private Ltd. Lead Assessor	Nov 2014 – Nov 2023	Validation/verification of projects / Programme of Activities (PoA) for GHG projects under various standards. It involved assessment of: <ul style="list-style-type: none"> • Project design; • Application of methodology; • Compliance with applicable regulatory requirements relevant to different emission reduction mechanism/local regulatory

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requirements as per project types

- Identification of baseline scenario;
- Identification of project boundary, relevant GHG sources and sinks;
- GHG emission reduction calculation;
- Environmental impacts and local stakeholder consultation process;
- Monitoring, measurement equipment, techniques and their calibration;
- Uncertainty in the measurement of the applicable parameters;
- Impact of failure of monitoring equipment on the measurement of emission reductions achieved by the project activity

Freelancer	Jan 2014 – Oct 2014	As freelancer in auditing of CDM, VCS and Gold Standard (Carbon Credit – related to GHG) projects as external auditor of three agencies accredited by United Nations Framework Convention on Climate Change (UNFCCC).
Lloyd's Register Quality Assurance Limited	July 2012 – Jan 2014	Senior Climate Change Specialist
TUV Rheinland (India) Pvt. Ltd. Mumbai	Oct 2009 – July 2012	As Manager – CDM Projects
Gensol Consultants Pvt. Ltd., Panchkula	Dec 2007 – Oct 2009	As Head – Development Team
Durgapur Chemicals Limited	Dec 1998 – Nov 2007	As In charge of Stable Bleaching Powder Plant, Hydrogen Bottling Plant & Utility Section
Kesoram Rayon	Aug 1997 – Dec 1998	Worked with Kesoram Rayon, (A B.K.Birla Group of Companies) situated near Kolkata, for around 15 months. I had worked there as Shift Engineer in the Spinbath and Calcination Departments.

Education

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University	Date	Degree
Jadavpur University	1997	B.E. Chemical Engineering
Bureau of Energy Efficiency (Government of India)		Certified Energy Auditor cum Energy Manager

CC IPL DOE Management details:

1. Priya Suman (Compliance Officer)

Priya Suman is the compliance officer of Carbon Check (India) Pvt. Ltd. She has completed her B.Sc. in Environment & water management and M.Sc. in Environmental Science. She is working around 9 years in the field of Quality Management System and has undergone training on Accreditation standard, Accreditation Procedure, and requirements as well as she has knowledge of CDM Project cycle and validation and verification standard. She has also completed her training on Quality Management System and understands the companies QMS policy and documentation, aims, objectives and ethos of the company.

She has undergone and successfully completed 5 days Lead Auditor Training Course on Quality Management System based on ISO 9001:2015 Standard by TÜV SÜD South Asia Pvt. Ltd. she has also completed her training on Quality Management System and has understanding of the companies QMS policy and documentation, aims, objectives and ethos of the company. She has also completed her 3 days of training in ISO 14064 and 2 days training in ISO 17029:2019.

Employer	Date	Responsibilities
Carbon Check (India) Pvt. Ltd.	Dec 2023	<ul style="list-style-type: none">Manages and maintains accreditation. Responsible for following:
-	-	<ul style="list-style-type: none">Determine the human resource requirements, providing adequate and competent human resources for
Compliance Officer,	Present	<ul style="list-style-type: none">validation and/or verification/certification functions;Evaluate and demonstrate competence of personnel, qualify

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		<p>them, and select members of technical review teams;</p> <ul style="list-style-type: none"> • Maintain the competence of its validation and/or verification/certification personnel; • Supervise the implementation of validation and/or verification/certification procedures; • Manage all activities related to the safeguarding of the impartiality of AE/DOE functions; • Documentation of policies and procedures and their implementation; • Supervision and monitoring of implementation of policies and procedures; • Approve contract reviews. • Final decisions on validation and/or verification/certification activities /opinions and reports
<p>Carbon Check (India) Pvt. Ltd. - Quality manager,</p>	<p>June 2015 – Nov 2023</p>	<p>Responsible for the formulation and development Quality Management System of DOE Carbon Check as per the requirement of CDM Accreditation Standard. Along with ensuring the adherence of policies and procedures, Along with ensuring the adherence of policies and procedures, I also ensure the implementation at execution level during validation and verification process. My input is requested to assist the compliance officer to define competencies required to operate within the accredited scopes, approval of key staff and ensuring upto-date knowledge about the GHG process. I am in constant consultation with the Technical Director for providing adequate and competent human resources for validation/verification functions related to GHG validation and verification. Supervising the process of uploading and quality reviews on project documents for verification/validation purposes for various GHG schemes. Responsible for following:</p> <ul style="list-style-type: none"> • Establish, implement and maintain a quality management system (ensuring that the DOE's procedures for complying with CDM accreditation requirements are established, documented, implemented and maintained); • Establishment of a quality management system in line with policies formulated; • Conduct contract review; • Reporting to the DOE's top management on the performance of the quality management system and proposing required improvements. • Ongoing project management • Final quality review of the projects and their submission.

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Education

University	Date	Degree
Central University of South Bihar	2015	Master of Science (M.Sc.) in Environmental sciences
A. N. College Patna, Bihar	2013	Bachelor of Science (B.Sc.) in Environment & Water Management (Honours)

2. Dharshana S K (Quality Manager)

Dharshana S K is the Quality Manager of Carbon Check (India) Pvt. Ltd. She has completed her B.Tech in Energy and Environmental Engineering. She is working around 2 years in the field of Quality Management System and has undergone training on Accreditation standard, Accreditation Procedure, and requirements as well as she has knowledge of various GHG Project cycle and validation and verification standard such as CDM, GS4GG, GCC, ICR, Verra (VCS, SD VISTA, CCB and PWRS).

She has undergone 4 days training and successfully completed a course on GHG Lead Verifier/Validator (as per ISO 14064-1:2018, ISO 14064-2:2019 including the requirements of ISO 14064-3:2019) by Intercert. She has completed a training on ISO 17029:2019 conducted by CII-Quality Council of India and also completed Internal Auditor training on Quality Management System on ISO 9001:2015 by Vasundhara Management Services. Moreover, she has completed a course on Operationalizing Article 6.2 of the Paris Agreement: Achieving ambitious climate action through cooperative approaches. She also has the understanding of the companies QMS policy and documentation, aims, objectives and ethos.

Employer	Date	Responsibilities
Carbon Check (India) Private Ltd., New Delhi Quality Manager	Dec 2023 – till now	Responsible for the formulation and development Quality Management System of DOE Carbon Check as per the requirement of CDM Accreditation Standard. Along with ensuring the adherence of policies and procedures, Along with ensuring the adherence of policies and procedures, I also ensure the implementation at execution level during validation and verification process. My input is requested to assist the compliance officer to define competencies required to operate within the accredited scopes, approval of key staff and ensuring upto-date knowledge about the GHG process. I am in constant consultation with the Technical Director for providing adequate and competent human resources for validation/verification functions related to GHG validation and verification. Supervising the process of uploading and quality

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		<p>reviews on project documents for verification/validation purposes for various GHG schemes. Responsible for following:</p> <ul style="list-style-type: none"> • Establish, implement and maintain a quality management system (ensuring that the DOE's procedures for complying with CDM accreditation requirements are established, documented, implemented and maintained); • Establishment of a quality management system in line with policies formulated; • Conduct contract review; • Reporting to the DOE's top management on the performance of the quality management system and proposing required improvements. • Ongoing project management • Final quality review of the projects and their submission.
<p>Carbon Check (India) Private Ltd., New Delhi</p> <p>Assistant Manager - Quality</p>	<p>Apr 2023 – Nov 2023</p>	<ul style="list-style-type: none"> • Support Quality manager for preparation of external audits. • Overall responsibility for periodic reports as per accreditation requirements • Establishes, documents, implements, and maintains QMS. • Liaising with HR to maintain employee records including performing the formalities for the qualification process. • Identify training needs and continuous training as per the directive from QM and CEO/Compliance officer. • Induction and onboarding process of new employees. • Acting on the new accreditation scheme as identified by the management and also performing all requisite activities for the maintenance of existing accreditation including conduction of external audits. • Ensuring conduction of MRM, Impartiality committee meeting and annual internal audits along with the assistance of Quality Manager. • Performing annual performance monitoring with Quality Manager and Compliance officer. • Maintain records of quality assurance activities • Assist in the development of quality plan with Quality manager/Compliance officer. • Oversee all aspects of quality assurance and compliance with regulatory standards.
<p>Carbon Check (India) Private</p>	<p>Sept 2022 – Mar</p>	<ul style="list-style-type: none"> • Supporting QM/Compliance officer for any work related to QMS as identified at any given point of time. • Support project coordinator on Quality reviews and upload of

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<p>Ltd., New Delhi</p> <p>Quality Admin</p>	<p>2023</p>	<p>the project as per the CCIPL procedure.</p> <ul style="list-style-type: none"> Support Quality Manager on the preparation of upcoming audits. Review and update CCIPL proc and forms as per the requirement of standards under the supervision of Quality manager. Supervising with the process of uploading and quality reviews on project documents for verification/validation purposes for various GHG schemes Maintain records of quality assurance activities Assist in the development of quality plan with Quality manager/Compliance officer. Oversee all aspects of quality assurance and compliance with regulatory standards.
<p>Carbon Check (India) Private Ltd., New Delhi</p> <p>Intern</p>	<p>June 2022 – July 2022</p>	<ul style="list-style-type: none"> Support QM on the preparation on upcoming audits. Review and update CCIPL proc and forms as per the requirement of standards under the supervision of Quality Manager Support project coordinator on Project Status update and arranging team review meetings. Support project coordinator for preparation of list of completed project, annual activity report, NABCB quarterly report.

Education

University	Date	Degree
Tamil Nadu Agricultural University	2022	B.Tech. (Energy and Environmental Engineering)

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